## OAK VALLEY BANCORP

# AMENDED AND RESTATED COMPENSATION COMMITTEE CHARTER

**Effective Date:** 

October 15, 2024

#### Introduction

This compensation committee charter applies to Oak Valley Bancorp (the "*Company*") and is intended to provide overall principle and guidelines for the Compensation Committee (the "*Committee*") of the Board of Directors of the Company.

## General Purpose

The Committee is appointed by the Board of Directors (the "Board") of the Company in order to:

- Monitor the performance of, and develop and recommend to the Board the annual compensation (base salary, bonus, stock options and other benefits) for the Chief Executive Officer (CEO);
- Monitor the performance of, and review, approve and recommend to the Board the annual compensation (base salary, bonus and other benefits) for all other executive officers of the Company;
- Review, approve and recommend to the Board the aggregate number of stock options, restricted stock or other awards to be granted to employees;
- Review general policy matters relating to compensation and benefits of employees; and
- Prepare certain portions of the Company's annual proxy statement, including the Compensation Discussion and Analysis Report on Executive Compensation.

## Committee membership

Committee members are appointed by the Board and may be replaced by the Board. The Committee shall consist of at least three members. Each member shall (1) satisfy the independence and other applicable requirements of The Nasdaq Stock Market, LLC, (2) be a "non-employee director" as that term is defined under Rule 16b-3 promulgated under the Securities and Exchange Act of 1934, as amended, (3) be an "outside director" as that term is defined for purposes of Section 162(m) of the Internal Revenue Code, as amended, and (4) any standards of independence as may be prescribed for purposes of any applicable laws, rules and regulations relating to the Committee's duties and responsibilities.

The Board shall select one member of the Committee as its Chairperson.

#### Meetings

The Committee shall meet at least quarterly, or more frequently if circumstances dictate. The Chairperson shall preside each meeting of the Committee. In the event the Chairperson of the Committee is not present, the Committee members present at that meeting shall designate one of the present members as the acting chair.

### Responsibilities and Processes

The Committee shall have available to it such outside advisers, including outside auditors, attorneys and consultants, as it deems necessary to discharge its responsibilities. The Committee shall also have the authority, to the extent it deems necessary or appropriate, to retain independent legal or other advisors.

The Committee is charged with the following responsibilities:

- 1. Reviewing and approving corporate goals and objectives relevant to compensation and benefits for the CEO and all other executive officers, evaluating the CEO's and all other executive officer's performances in light of those goals and objectives, and recommending to the Board the level of compensation of the CEO and all other executive officers based on such evaluations. A portion of compensation should be in the form of the Company's common stock in order to further align the interests of executive officers with those of the Company's stockholders;
- 2. Administering the Company's stock incentive plans, including the review and approval of all stock option, restricted stock or other award grants to executive officers, non-employee directors and consultants/advisors, and the aggregate number of stock options or other awards to be granted to employees. In that regard, the Committee shall:
  - determine (i) individuals to whom grants shall be awarded under such plans, (ii) the number of shares to be covered by such awards and (iii) the time or times at which such awards shall be made; and
  - interpret such plans;
- 3. Reviewing, commenting on and recommending to the Board executive compensation plans, programs and policies of the Company or that the Company proposes to adopt, including

severance arrangements, salary continuation agreements and change in control agreements or provisions affecting any elements of compensation and benefits;

- 4. Periodically reviewing and making recommendations to the Board with respect to annual compensation (fees and equity) for the Company's non-employee directors. A portion of compensation should be in the form of the Company's common stock in order to further align the interests of directors with those of the Company's stockholders;
- 5. Periodically reviewing the results of the Company's executive compensation and perquisite programs to ensure that they are properly coordinated to yield payments and benefits that are reasonably related to executive performance;
- 6. Periodically review the Company's policies with regard to employee compensation and benefits generally, review and assess the effectiveness of the Company's plans in implementing those policies, and make recommendations to the Board regarding compensation generally, including with respect to the adoption, amendment and termination of stock option, retirement, deferred compensation and incentive compensation plans;
- 7. Periodically review and discuss the Compensation Discussion and Analysis (the "CD&A") required to be included in the Company's proxy statement and annual report on Form 10-K by the rules and regulations of the Securities and Exchange Commission (the "SEC") with management, and, based on such review and discussion, determine whether or not to recommend to the Board that the CD&A be so included;
- 8. Produce the Compensation and Disclosure Analysis Report on Executive Compensation and Compensation Committee report for inclusion in the Company's annual meeting proxy statement in accordance with applicable rules and regulations;
- 9. Monitor the effects of the Company's compensation programs with regard to Section 162(m) of the Code;
- 10. Monitor the Company's compliance with the requirements under the Sarbanes-Oxley Act of 2002 relating to loans to directors and officers, and with all other applicable laws affecting employee compensation and benefits;
- 11. Review and reassess the adequacy of its Charter as needed, but at least annually, and recommend to the Board any proposed changes to this Charter;
  - 12. Perform an annual self-evaluation of its performance;
- 13. Perform any other activities consistent with this Charter, the Company's Articles of Incorporation and By-Laws, as amended, and applicable law, as the Committee deems appropriate or as requested by the Board; and
- 14. Oversee the Company's compliance with the requirement under the NASDAQ rules that, with limited exceptions, shareholders approve equity compensation plans.
- 15. The Committee or its Chairperson shall receive periodic reports on the Company's compensation programs as they affect all employees, and shall periodically report to the Board on the significant results of the foregoing activities.

In fulfilling his or her responsibility, each member of the Committee is entitled to rely in good faith upon the Company's records and upon information, opinions, reports or statements presented by any of the Company's officers or employees, or by any other person as to matters the member reasonably believes are within such other persons professional or expert competence and who has been selected with reasonable care by or on behalf of the Company. Each member of the Committee also may rely in good faith upon actions taken by other committees of the Board as committed to such committees under the resolutions and other directives of the Board.

Most recently reviewed and approved by full Board of Directors on October 15, 2024.